

### **Board Organizational Meeting**

The Board shall meet in an organizational session at a regular or special meeting for the purpose of selecting officers following the survey of election returns.

Within 10 days after the canvass of the vote cast in each regular biennial school election, the Board shall meet in an organizational session for the purpose of electing officers for the following two years.

The incumbent president of the Board shall preside until a successor is elected, whereupon the successor will assume the chair.

Following the swearing in of the newly-elected Board members, the following officers, in order, shall be elected or appointed: President, Vice President Secretary and Treasurer.

Nominations shall be made by the Board, and voting shall be by roll call, or by secret ballot. Should no nominee receive a majority vote of Board members present and voting, the election shall be declared null and void, further nominations may be made the roll call or secret ballot vote shall be retaken.

Following election of the officers with exception of the treasurer, the Board shall appoint the staff member who will fill the office of Secretary to the Board.

Then such other items of business shall be considered by the Board as are scheduled on the agenda.

#### Officer Resignation

Should one or more officers of the Board resign, the Board shall select another member or members to fill the vacant office or offices, as provided by law. A newly-elected officer shall assume his/her duties immediately upon election. Upon his/her acceptance of the nomination and election to the new office, his/her former office shall be declared vacant and another member selected to fill that position.

Current practice codified 1979

LEGAL REF.: C.R.S. 22-32-104 (1), (2), (3), (4)  
C.R.S. 22-32-108 (6)

*Note 1: The new election law requires the Board 15 days prior to the election to appoint one of its own members and one eligible elector as a board of canvassers to assist the county clerk in surveying election returns. The canvassers are to be meet no later than seven days after the election and issue a statement of results. The Uniform Election Code provides that the terms of nonpartisan officers commence*

*at the next meeting of the governing board but no later than 30 days following the survey of returns and upon the signing of the oath of office. School law still requires the Board to hold its organizational meeting within 10 days after the election. We recommend that boards observe the 10 day organizational deadline to be in strict compliance with the law.*

*Note 2: The law permits the election of the President and Vice President by secret ballot.*