

## **Agenda**

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the Superintendent in cooperation with the Board president shall prepare an agenda outlining the matters to be brought to Board attention at meetings.

The Board shall follow the order of business set by the agenda unless the order is altered by the President, or new items are added by vote of the Board during the meeting. The Board may add to or take action on matters not appearing on the printed agenda at regular meetings. Items may be added to the agenda of a special meeting only when all Board members are present and cast a unanimous vote

### **Consent Agenda Items**

The agenda of all regular Board meetings may contain a consent agenda.

Consent agenda items will be determined by the Superintendent following discussion with the Board President at the time agendas are prepared for the regular meetings of the Board of Education.

All backup material relating to any consent agenda items will be included in the Board agenda packets.

Consent agenda items may be removed by any member of the Board of Education. Staff or community members may request that an item be removed.

### **Agenda Format**

The order of business of all regular Board meetings shall be as follows unless changed by the majority vote of the Board.

1. *Call to Order*
2. *Approval of Agenda*
3. *Approval of Minutes*
4. *Citizens' Request to Address the Board*
5. *Action and Information Items*
6. *Adjournment*

A copy of the agenda will be mailed to the President of the organization selected to represent the teachers, in conjunction with ***Policy HE/HH - District Teacher Rights, Organization, Recognition, and Election Policies and Procedures.***

LEGAL REF.: C.R.S. 22-32-108 (4)

CROSS REF.: BEDBA, Agenda Preparation and Dissemination