

### **Free and Reduced Price Food Service**

The District shall take part, as feasible, in the National School Lunch and other food programs which may become available to assure that all students in the District receive proper nourishment.

The administration shall establish rules, regulations, and procedures which conform with state and federal (*or other*) requirements regarding participation in programs for free and reduced price meals and supplementary food.

#### **REGULATIONS:**

1. The Director of Food Services has been designated as the official to determine which individual students are eligible for a reduced price or free meal.
2. The District will provide forms annually to parents or guardians on which application for consideration or eligibility of their children for reduced price or free lunches can be made.
3. The District will provide a free or reduced price lunch to the students upon approval of the application. Parents/guardians of students who were approved for free or reduced price lunches during the previous school year will have 30 days following the start of the school year to submit an application for free or reduced price meals. Those students will receive a free or reduced price lunch until the end of the 30-day period OR until the application is approved, whichever comes first.
4. The District will abide by the income poverty guidelines based on the U.S. Office of Management and Budget guidelines as adjusted by the Secretary of the U.S. Department of Agriculture.
5. Students receiving reduced price meals will not be required as a condition of receiving such meals to use a separate lunchroom or section of the lunchroom, to go through a separate serving line, to enter the lunchroom through a different entrance, to work for their meals, to use a different medium of exchange, or to eat lunch at a different time from paying students. The names will not be made public but shall be confidential information.
6. The Director of Food Services shall develop procedures to randomly verify the accuracy of the income of the recipients of free and reduced price lunches. The Director of Food Services shall verify a minimum of 3% of the total applications on file as of October 31. Verification must be completed no later than December 15. The method used for randomly selecting applications to be verified shall be in accordance with guidelines from the National School Lunch Program and/or the Colorado Department of Education.

**LEGAL REF.:** 42 U.S.C. 1751 et seq. (National School Lunch Act)  
C.R.S. 22-32-120

**CROSS REF.:** **EEA, Student Transportation**  
**JQ, Student Fees, Fines and Charges**