
District In-Service Credit

In an effort to expand the professional growth opportunities for its employees, the District has developed a District In-service Credit process which allows credit to be earned through participation in district-sponsored in-service workshops, classes, and activities. Units of credit earned in this manner may be used for license renewal.

DEFINITIONS

1. CDE Certificate Renewal Credit through District Sponsored In-Services

The District has received Colorado Department of Education (CDE) approval to offer Teacher License Renewal Credit for District-sponsored in-services that target increased student achievement and curriculum implementation related to the Colorado State Model Content Standards. All courses within the District offered for CDE credit must be approved by the Directors of Elementary and Secondary Curriculum, Instruction, and Staff Development.

- 15 contact hours = 1 hour of CDE license renewal credit
- 7.5 contact hours =5 hour of CDE license renewal credit

Up to 4 semester hours can be obtained through district in-services for renewal of a licensed.

REGULATIONS

1. District-sponsored in-service workshops, classes, and activities must:
 - a. Meet for a minimum of fifteen (15) supervised contact hours for each unit of district in-service credit.
 - b. Support the stated goals of the District, the school, or the classroom goals related to student outcomes.
 - c. Emphasize professional and/or personal growth and development.
 - d. Attend to instructional skill development of those for whom it was designed, and the activity itself should model quality instructional methods.
 - e. Incorporate sound principles of adult learning.
 - f. Relate theory, research, and application in a practical way that may be put into practice in the classroom.
 - g. Provide opportunities for supervisors or colleagues to observe and evaluate what was learned in a classroom setting.
 - h. Provide an assurance that participants in the proposed activity lack the skill that is to be addressed in the in-service activity.
 - i. Be scheduled outside of the regular school day.

2. Other activities/projects that may be approved for District In-service Credit are:

- a. Approved curriculum development projects (*projects or committees*) for which no payment is received, and the service is not performed during regular working hours.
 - b. Approved Red Cross or emergency medical training in first aid.
 - c. Articles accepted for publication in state or nationally-recognized educational journals and publications (*career maximum of 2 units*).
 - d. Supervision of a student teacher, intern, or resident teacher:
 - 1) One (1) unit of District In-service Credit may be earned for each supervision period (*generally, 12 weeks*). The maximum career credit under this provision is three (3) units.
 - 2) Cooperating teachers are not to be compensated in any way by the college/university.
 - 3) Criteria for the successful completion of the supervision of a student or resident teacher include, but are not limited to, the following:
 - The mutual development of goals and objectives for the student teaching experience
 - The mutual development of weekly lesson plans.
 - The submitting of at least two written progress reports for the student prior to his/her final evaluation.
 - Assignment of student/resident/intern teachers will be jointly agreed to by the cooperating teacher, the building principal, and the Assistant Superintendent.
 - Additional criteria as may be established by the building administrator and cooperating teacher.
3. All activities need not be organized to meet for fifteen (15) contact hours. Participants will be able to accumulate contact hours from various activities until they reach fifteen (15), at which time, one (1) unit of District renewal credit will have been earned.
 4. In-service activities proposed for District In-service Credit must be submitted for approval to the Directors of Elementary and Secondary Curriculum, Instruction and Staff Development.
 5. In-District CDE Renewal Credits are contingent upon final approval of the Colorado Department of Education.

LEGAL REFS.: C.R.S. 22-60.5-110 (*renewal of teacher license*)