



Dear Parents/Guardians of ECSD students:

We hope this finds you each happy and healthy!

We wanted to remind each of you that ECSD Medication Policy states that schools may not give ANY prescription or over-the-counter (OTC) medication(s) to students during school hours, unless a Provider and Parent Medication Authorization Form is completed by a licensed health care provider and the parent/guardian. This form can be obtained at the school health office and on the school district's website ([www.eagleschools.net/parents/health-services](http://www.eagleschools.net/parents/health-services)) under the school health forms section.

All medication authorization forms are valid for **one calendar year**. Any changes in the type, dosage and frequency of medication administered will require a new Medication Authorization Form to be completed. Prescription medications given at school must be provided in original containers with original pharmacy labels. The labels must include: name of student, name of drug, directions concerning dosage, time of day to be taken, name of prescribing licensed health care provider and date of prescription. In order for school personnel to administer the medication(s), the district authorization form(s) must be completed and on file with the school health office.

**Please be aware, health offices NO LONGER keep any "stock" medications.** Non-prescription (OTC) medications (*cold preparations, cough drops, creams used to treat a condition, etc*) must be received in the original container and labeled with the student's name and a Medication Authorization Form must be completed by a prescribing provider and parent/guardian before medication can be given to student. ECSD Policy does state that students in grades 6 – 12 may carry prescription (excluding controlled substances) and OTC medication(s), if the district authorization form(s) are completed and on file in the school health office. The quantity carried should not exceed the amount needed for the school day.

School personnel should be informed of any side effects which may result from taking the medication.

Students MAY carry emergency medication(s) (such as Auto-Injector epinephrine; i.e. Epi-pens or Inhalers), if approved by a licensed prescriber and parent. Additionally, a self-carry form will need to be completed and on file with the school health office.

Parents are responsible for seeing that adequate supplies of the medication are provided for the school. Students may not bring the medication to school. Medication(s) must be brought to school by an adult.

Since Eagle County Schools operate in a system that **DOES NOT** have a Registered Nurse in each building's health office, these measures follow the recommendations of the Colorado Department of Education and will allow the health assistant/school staff located in each school's health office to safely meet the medication needs of ECSD students.

Thank you for your cooperation and do not hesitate to reach out for with any further questions or concerns.

Sincerely,

Eagle County School District Nursing Staff